

# Tutorial: Import Mendeley references in Overleaf

## 1. Create a Group in Mendeley

- In the menu on the left hand side, find the section “Groups” and create a new group. Give it a title that relates to the document you are going to use the references in. It does not matter if it is a public or a private group.
- Copy the desired references to this group.
- Synchronize your references with the Mendeley Web Library (→ Button “Sync” in the menu on the top.)

## 2. Create a \*.bib File in Overleaf

- Go to your Overleaf project. Click on New File → from Mendeley. (You will need to link your Overleaf account with your Mendeley account for the first time.) Then choose the group that contains the references for this project. (If you do not choose a group, all of your Mendeley references will be imported!)
- Enter a name, e.g. references\*.bib, and click on “Create”.
- Now a \*.bib file was generated with the desired references from Mendeley.
- In case no references are displayed: Go to Mendeley and Sync your library. Then hit “Refresh” on your \*.bib file in Overleaf.

## 3. Add or edit References

- You can always add more references to the group in Mendeley, sync the library and refresh your \*.bib file in Overleaf.
- You cannot manually edit the \*.bib file in Overleaf. If you find a mistake in the metadata, you must edit them in Mendeley, then sync the library and refresh your \*.bib file in Overleaf.