Business Development & Event Management Internship 2-12 months in Central London at Urban Food Fest [www.urbanfoodfest.com](http://www.urbanfoodfest.com)

The company Urban Food Fest was founded four years ago. We are organizing a Street Food Market every Saturday in Shoreditch, London. Furthermore, we are also organizing private and corporate events all over the UK and we offer food trucks, stalls and bars for hiring. We’ve already worked with companies like Coca-Cola, Apple, Warner Bros, Tate & Lyle, Adidas, Heineken, Smirnoff, GAP Clothing.

Duties:

**Your Exciting Tasks**

Duties include but are not limited to:

- Events management
- Graphic design (Photoshop, InDesign)
- Carrying out market researches and analyses
- Customer relationship management
- Increasing brand awareness (Online & Offline)
- Social Media Tasks
- Support in the development of our company
- Support in the preparation and execution of exhibits and markets

Management reserves the right to assign or redefine duties and instruct the post holder to carry out any other duty commensurate with this post.

Qualifications:

**Desired Skills and Experience**

- Advanced stage of your degree in Business Administration / Economics / Mathematics or arts subjects including Graphic Design or a similar field of study
- IT Skills: MS Office (Excel, Word)
- Attention to detail
- Analytical and problem solving skills
- Willingness to learn and be part of a team
- German (or any other language) would be a benefit
- You are a good team player, have excellent communication skills, and are able to work independently
- English speaking to a good level

Application:

Please send your CV and cover letter to jessica@urbanfoodfest.com