JOB TITLE: Child Protection Officer

JOB LEVEL: Level 2 (P-2)

ORGANIZATION UNIT: Child Protection and Humanitarian Action Unit, UNICEF Country Office

REPORTS TO: Child Protection and Humanitarian Action Specialist

LOCATION: Bogota, Colombia (family duty station)

DURATION OF ASSIGNMENT:
Two years, subject to satisfactory performance (probation period: One year). Extension for a third year (possibly at HQ in New York or in another duty station) will depend on availability of financial resources and the candidate’s performance.

CONTRACT TYPE: Fixed-term (JPO)

PURPOSE OF THE JOB (Principal Accountability)
The Child Protection Officer is responsible of coordinating all scenarios regarding the SCR 1612 and the Task Force in Colombia and issues related to Transitional Justice by providing professional expertise and assistance in information/data collection, statistics and data analysis, preparation of reports, communication and partnership.

Key End-Results Expected
• Data collection process for the 1612 is prepared and analysed to serve as inputs when necessary for the Task Force.
• Timely reporting for the Global Horizontal Notes (GHN), Annual Reports of the Secretary General and Country Notes.
• Systematic monitoring of the 1612 Mechanism and data collection for key indicators for the GHN, Annual Reports of the Secretary General and Country Notes.
• Assistance to technical boards on issues of children and transitional justice.
• Technical support on the implementation process of the peace agreement to ensure is accuracy and adjustments to the needs of the Country Office in advocating for children’s rights.
• Effective communication to partners and government counterparts to advocate for children’s rights in negotiations between Colombian Government and non-state armed groups.
# UNITED NATIONS CHILDREN’S FUND
## JOB PROFILE

### KEY ACCOUNTABILITIES and DUTIES & TASKS
Within the delegated authority and under the given organizational set-up, the incumbent may be assigned the primarily, shared, or contributory accountabilities for all or part of the following areas of major duties and key end results.

1. **SCR 1612 Monitoring and Reporting Process**  
   **Coordinate and provide technical support (when necessary) to ensure that the Country Office and national partners have the assistance in collecting and processing data for the MRM in Colombia.**

   **Duties & Tasks**
   - Make professional contributions to and provide technical assistance for the planning and reporting of GHN, Annual Reports to the Secretary General and the Country Notes.
   - Coordinate and participate of regular and extraordinary meetings of the Task Force.
   - Support to training activities on SCR 1612.
   - Participate in management studies and support/participate in thematic/strategic evaluations to improve development & organizational effectiveness.
   - Draft internal documents for the office of the SRSG-CAAC and UNICEF-New York on issues related to the violation of children’s and adolescents’ rights in the context of armed conflict.
   - Work within the Child Protection team of UNICEF, to draft reports, donor proposals, annual work plans, and other documents, as required.

2. **Transitional Justice Scenarios**  
   **Coordinate and provide technical support to technical boards regarding transitional justice and children, including inputs to documents, monitoring trends of the implementation of the peace agreement between the Colombian Government and FARC-EP and other negotiation scenarios such as the Colombian Government and ELN.**

   **Duties & Tasks**
   - Support and coordination to the meetings of the working group “Conversatorio de Niñez y Conflicto Armado” (Dialogue Group on Children and Armed Conflict) and to the meetings of the sub-groups that arise from the working group’s agenda.
   - Support the work of the Protection Component on matters related to transitional justice, arising from the Final Peace Accord reached between the FARC-EP and the Colombian Government, specifically on the issues of truth, justice, reparations and guarantees of non-repetition.
   - Provide inputs when required for the negotiation process between the Colombian Government and the ELN.
   - Work within the Child Protection team of UNICEF, to draft reports, donor proposals, annual work plans, and other documents, as required.
   - Provide technical support to ensure that the CO has information necessary for UNICEF to effectively report on and advocate for children’s rights through the appropriate channels and to enhance partnerships with key players in monitoring collective progress on child focused international commitments, especially in transitional justice scenarios.
QUALIFICATION AND COMPETENCIES ([ ] indicates the level of proficiency required for the job.)

**Education:**

University degree in law or social sciences.

**Work Experience:**

Three years of relevant professional work experience, including in children rights and transitional justice. Developing country work experience desirable.

**Language Proficiency**

Fluency in Spanish and English.

**Competency Profile** (For details on competencies please refer to UNICEF Professional Competency Profiles.)

i) Core Values (Required)

- Commitment
- Diversity and Inclusion
- Integrity

ii) Core Competencies (Required)

- Communication [ II ]
- Working with People[ I ]
- Drive for Result [ I ]

iii) Functional Competencies (Required)

- Formulating Strategies and Concepts [ I ]
- Analyzing [ II ]
- Applying Technical Expertise [ II ]
- Planning and Organizing [ II ]
- Learning and researching [ II ]

5. Technical Knowledge

**Specific Technical Knowledge (for the job)**

- Methodology of programme/project management
- Programmatic goals, visions, positions, policies and strategies.
- Knowledge of global human rights issues, specifically relating to children and women, and the current positions and approaches.
- Strategy to address on national and international issues, particularly relating to conflicts, natural disasters, and recovery.
- Emergency programme policies, goals, strategies and approaches.

**Common Technical Knowledge (for the job group)**

- Experience in social development planning and management in child protection and other related areas at the international and/or in a developing country is required.
- Relevant experience in child protection and related areas, program/project development and management in a UN system agency or organization is an asset.
- Experience in both development and humanitarian contexts is an added advantage.
- Gender equality and diversity awareness
Technical Knowledge to be Acquired/Enhanced (for the Job)

- Knowledge/expertise of best practices, lessons learned and communication.
- UN policies and strategy to address international humanitarian issues and the responses.
- UN common approaches to programmatic issues and UNICEF positions
- UN security operations and guidelines.
- Understanding of UN Mission and system; and International Code of Conduct.
- UNICEF strategic framework for partnerships and collaborative relationships.

Learning Elements

After the 2-3-year assignment the JPO will be able to:

- Demonstrate strong knowledge and hands-on experience in Child Protection issues with focus on children armed conflict.
- Understand and perform key Child Protection tasks and functions in a UNICEF country office.
- Demonstrate a good overview of UNICEF’s programme, as well as strong coordination and communication skills due to the need to liaise with various UN agencies and national partners. Depending on the JPO’s technical background and interest, there will be an opportunity to strengthen his/her skills and knowledge in a specific sectoral area.
- Demonstrate experience and knowledge in SRS 1612 and Transitional Justice.

Background Information/Programme Outline/History

The Government of Colombia-UNICEF Country Programme spans the period of 1 October 2015 to 31 December 2019. The overall goal of the new country programme is to ensure that children and adolescents enjoy their rights through equal access to social services, improve their learning outcomes and are effectively protected against violence, thus contributing to peacebuilding and reconciliation. The programme will promote a change in the enabling environment, ensuring that the rights of children and adolescents come first and are guaranteed by law and practice, in the likely context of a peace agreement. The programme will also address factors in supply and demand of basic social services for children. The programme has four components: child protection; inclusive education; survival and development of young children; and social inclusion and monitoring of child rights.

The child protection component will address the rights of children, both within the armed conflict and in other contexts of society, strengthening the protection system at national and community levels.

Organizational Structure:

The JPO position is situated within the Child Protection and Humanitarian Action unit. The Child Protection Unit consists of a P-4 CP Specialist, one P-3 CP Specialist (SCR 1612 and transitional justice), three NO-B Officers (DDR and prevention of recruitment; transitional justice and child protection), one TA NO-A (DDR and prevention of recruitment) and two GS (mine action and SCR1612). The P-4 CP Specialist is under the direct supervision of the Deputy Representative. The JPO will contribute to providing support to the Child Protection and Humanitarian Action unit.
Living Conditions and Working Environment:
This position is mainly office based. The JPO will undertake periodic field travel to support data collection and programme monitoring. The pace of work in the office is fast-paced but the environment is conductive to learning and developing staff skills on an on-the-job basis, with support from the supervisors and senior managers. The JPO will work closely with programme sections and their national partners, as well as with other UN agencies through work related to the Integrated Strategic Framework. As such, the JPO would be exposed to learning not only from UNICEF but also from working with other UN agencies and government counterparts.