



## **Bachelor Thesis with Prof. Dr. Martin Dusinberre**

### **1. Preconditions**

In order to settle a topic for your Bachelor Thesis, you should previously have attended a seminar with Prof. Dusinberre and successfully completed the seminar paper. Exceptions can be made upon consultation.

### **2. Procedure**

The topic of your thesis has to be agreed on by Prof. Dusinberre during an Office Hour. Please make a timely booking on our webpage:

<http://www.hist.uzh.ch/de/fachbereiche/neuzeit/lehrstuehle/dusinberre/sprechstunde.html>

Please send a short draft of your research plan (2–4 pages, incl. a working title, a well-formulated research interest, a precise description of your approach/research question, information on possible sources, and a short list of references) at least 48 hours before your first meeting with Prof. Dusinberre to [martin.dusinberre@hist.uzh.ch](mailto:martin.dusinberre@hist.uzh.ch). Please provide each document with the following details: Name, address, student ID no. (*Matrikelnummer*), email address and phone number, major and minor subject.

After the draft of your research plan has been accepted, you have to book the Bachelor Thesis module (*Bachelorarbeit*) before the end of the normal booking period. After the booking period, you will receive a link to a database from Student Services of the Faculty of Arts (Studiendekanat). Please enter your name, provisional title, and Prof. Dusinberre as your supervisor into this database.

During the writing process, you are free to book Office Hours with Prof. Dusinberre. You will also be offered support by one of the Chair's academic assistants. Please note that Prof. Dusinberre and his assistants do not offer supervisions in the final two weeks of your thesis-writing (that is: the last two weeks of May, for submissions on 1 June; or the last two weeks of November, for submissions on 1 December).

To make the most of the resources available at the Chair for Global History, you will normally be invited to write your Bachelor Thesis in English. This should be 30–40 pages, double-spaced. Please follow the English-language Style Guide (see 5) for all questions on referencing, footnoting, bibliographic formatting etc. If, after consultation with Prof. Dusinberre, you decide to write your thesis in German, then please refer to the "Kompass Geschichtsstudium" where you can find general guidelines for academic writing in German (see 5).



### 3. Submission

Before you submit, you must confirm the final title of the thesis with Prof. Dusinberre. Please submit the BA-Thesis as follows:

- In digital form: Please send one e-version (with a scan of the signed Selbständigkeitserklärung on the last page) as a single PDF to [martin.dusinberre@hist.uzh.ch](mailto:martin.dusinberre@hist.uzh.ch) and CC [sekduzinberre@hist.uzh.ch](mailto:sekduzinberre@hist.uzh.ch).
- In printed form: The thesis also needs to be handed in as one paper copy with soft or plastic binding including the declaration of authorship (Selbständigkeitserklärung). Please print on both sides of the paper. The printed version should be submitted to the secretary's office (KO2-G-264) or to the Department of History general secretary's office (KO2-G-268).

### 4. Deadlines

If you wish to graduate in the Spring Semester, the Bachelor Thesis must be handed in by 1<sup>st</sup> June. If you wish to graduate in the Autumn Semester, the deadline is 1<sup>st</sup> December.

### 5. Downloads and further information

The English-language **Style Guide** is available for download on Prof. Dusinberre's website: <http://www.hist.uzh.ch/de/fachbereiche/neuzeit/lehrstuehle/dusinberre/lehre/pruefungen.html>  
"Kompass Geschichtsstudium" on general guidelines for academic writing in German at the Department of History:

<https://www.hist.uzh.ch/de/studium/geschichte-studieren-in-zuerich/studienrelevante-dokumente/kompass.html>

Content guidelines and forms such as declarations of authorship, can be found here: <https://www.hist.uzh.ch/de/studium/geschichte-studieren-in-zuerich/studienrelevante-dokumente.html>

For more information on graduation procedures please visit the websites of the Department of History and of the Faculty of Arts:

<https://www.hist.uzh.ch/de/studium/studienstufen/bachelor.html>

<https://www.hist.uzh.ch/de/studium/geschichte-studieren-in-zuerich/studienrelevante-dokumente/richtlinien-formulare.html>

[https://www.phil.uzh.ch/de/studium/studentenservices/abschluss/bachelor\\_master.html](https://www.phil.uzh.ch/de/studium/studentenservices/abschluss/bachelor_master.html)