ZANTHRO – Zurich Anthropology Working Papers
Guidelines for authors

About ZANTHRO

ZANTHRO is a working papers series published by the anthropology section of the Department of Social Anthropology and Cultural Studies at the University of Zurich. Showcasing the diversity of research produced by scholars and students affiliated with the department, the ZANTHRO working papers engage with current debates in anthropology's vast array of subfields. ZANTHRO working papers are a way to publish research outputs and preliminary findings without having to go through the long and difficult publication process of peer-reviewed journals. Most of the pieces we have published have been based on original data, but we also welcome theoretical and methodological pieces.

Past contributions include papers written by senior academic staff, PhDs, post-docs, visiting researchers, and guest lecturers, as well as revised versions of excellent bachelor and master theses. While most contributions are between 6.000 – 10.000 words, ZANTHRO is also open to alternative modes of writing and lengths of papers, from shorter position pieces, to longer collaborative papers and photo essays.

ZANTHRO working papers are reviewed by the Department's editorial board in collaboration with external reviewers. Once published, the papers will be available in electronic format through the Department's website:
https://www.isek.uzh.ch/en/anthropology/publications/zanthro.html

Submitting a Paper

Please send your submission to annuska.derks@uzh.ch. Please include the following:

- Contact details
- Your manuscript (suggested length: 6.000 - 10.000 words)
- Two potential images for the title page[1]
- Short author biography, 1-2 sentences

Formal Requirements

Font size main title	14 points
Font size main text	11 points
References	11 points, ordered alphabetically (see guidelines below)

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[1] Please see previous publications for examples of our title pages and what kind of pictures work in the format: https://www.isek.uzh.ch/de/ethnologie/publikationen/zanthro.html. Pictures should conform to image rights, see separate section below.

Photo Essays and Image Rights

ZANTHRO welcomes contributions in the field of visual anthropology and its intersections in the form of photo essays. In order to capture the broad range of visual anthropology, we encourage not only the use of photographs, but also film stills, drawings, graphics, and other visual material.

A photo essay combines visual material with a written discussion into an argumentative whole. Rather than using visual material in a purely illustrative manner, visual material and text interact in a meaningful way to create an argument. The visual material presented could, for example, have been created during research, could have been an integral part of the research process or method, or could have been the subject of the research itself.

Formalities

- The visual material should have a minimum size of 300dpi
- Please include captions underneath each image with the following information:
    - Author/Photographer
    - Copyright
    - Date of recording
    - Location
    - Description, if applicable

Image Rights

- The author is responsible for obtaining the reproduction rights/ publication rights for the images, photographs, graphics, etc. (also from Internet sources).
- It is also the responsibility of the author to inform any persons depicted in the visual material that an image of them will be published and, if necessary, to obtain their consent. The editors assume that the taking of visual material, and its consequent publication, has been carried out in accordance with the ethical standards of anthropology as it is taught at the University of Zurich.

References and Citation Style

ZANTHRO follows the author-date system of Chicago Manual of Style (CMS). Please see:
https://www.chicagomanualofstyle.org/tools_citationguide/citation-guide-2.html
There is also an overview of the most commonly used aspects of this citation style on the ISEK-anthropology website:
https://www.isek.uzh.ch/dam/jcr:00000000-62a5-3df0-ffff-ffff9b3553a1/Richtlinien_akadArbeiten_ISEKEthnologie_FS20.pdf

Here is a short summary of the most important points:

In-Text Citation

- In-text citations referring to the author, year, and page number are included at the end of the sentence as follows: (Author year, page number) Example: (Malinowski 1932, 38)
- If the sentence refers to several authors, they are mentioned in either alphabetical or chronological order. Example: (Malinowski 1932, 38; Evans-Pritchard 1940, 21; Sahlins 1974, 55)
- If the source has two or three authors, then all are mentioned: Example: (Tiger and Fox

1977, 5) Or: (Jones, Madding, and Davis 1998)
- If the source has more than three authors, the first one is mentioned followed 'et al.' Example: (Turner et al. 1956, 6)
- If an author is cited by a second author, then both are mentioned. Example: (Huber 1899 in Kappeler 1991, 24)

Quotations

- Shorter quotations that contain only one or two sentences and do not exceed five lines are inserted in the text and identified as a quotation by quotation marks.
- Longer quotations are set separately from the text with larger margins on both sides. They have a smaller font size, are more closely-spaced, and are without quotation marks.
- Additions must be marked by square brackets.

References

The bibliography is given in alphabetical order.
Book with one author
    Surname, first name. Year. Book title. Place: Publisher.
Book with two authors
    Surname, first name and first name surname. Year. *Book title*. Place: Publisher.
Book with three and more authors
    Surname, first name, first name surname and first name surname. Year. *Book title*. Place: Publisher.
Journal article
    Surname, first name. Year. "Article title." *Journal title* issue number (quarter number): page numbers.
Articles/pages from the Internet
    Surname, first name, or organization. Year (if ascertainable). "Title." Accessed on/accessed date. http://Internet-Adresse.
    Google. 2009. "Google Privacy Policy." Accessed on 24.5.2013. http://www.google.com/intl/en/privacypolicy.html.
Non-published academic work (e.g. master's thesis, dissertation)
    Choi, Mihwa. 2008. "Contesting Imaginaires in Death Rituals during the Northern Song Dynasty." PhD diss., University of Chicago.