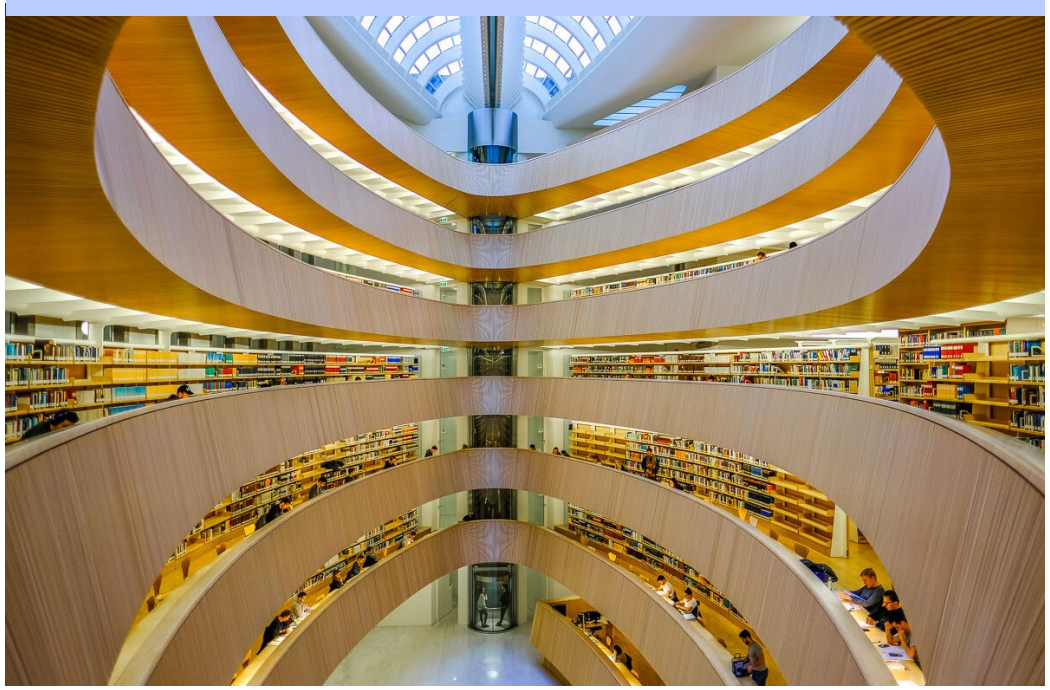
University of Zurich[UZH]

Faculty of Law

# WELCOME



## Information Event
## Double Degree Outgoings
## Faculty of Law UZH
## 30 September 2021

# Information and Rules regarding this information event

- Please be aware that this information event will be recorded.
- The students' questions will be recorded as well.
  By participating in the event, you agree that your statements will be recorded and made available to other participants as a podcast.
- Students should remain seated during the event. Please feel free to ask questions during the presentation.
- If you have individual questions after the info session, kindly make use of the office hours or contact us via Contact Form.

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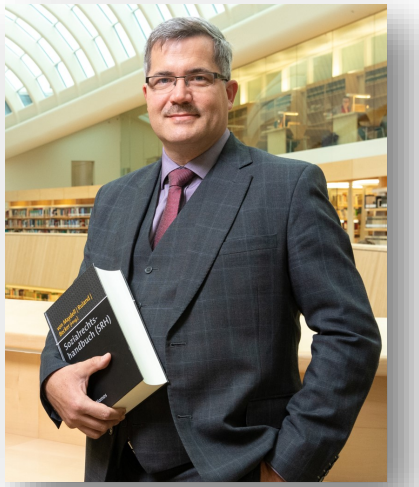
# Faculty of Law

- **Prof. Dr. iur. Thomas Gächter**
  Dean




- **Prof. Dr. iur. Andrea Büchler**
  Vice Dean for International Relations

# Student Center RWF

For questions related to the Double Degree Study Programs etc.

- **MLaw Vanessa Brunner**
  Coordinator Double Degree
  responsible for all Double Degree Incomings and Outgoings

- **Jonas Rüegge (stud. iur.)**
  Assistant Student Center

Office: RAI-G-007

Consultation hours: Monday 09:00 h – 12:00 h (online)

Contact form: https://www.ius.uzh.ch/en/studies/contact-form.html

Website: https://www.ius.uzh.ch/en/studies/master/double-degree/outgoings.html

# Organizational and Administrative Matters

- **Student Administration Office (*Kanzlei*)**
  For questions regarding change of degree and studyprogram, leave of absence, withdrawal from the university, semester fees etc.
  https://www.students.uzh.ch/en/contact.html#Student_Administration_Office

- **Admissions Office (*Zulassungsstelle*)**
  For questions regarding your application status, shortname and password for Student Portal etc.
  https://www.students.uzh.ch/en/contact.html#Admissions_Office

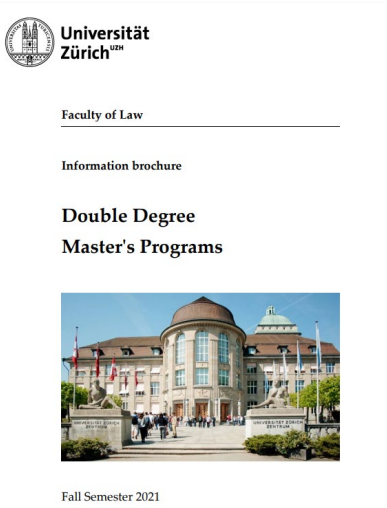
- **Problems with login: IT Services**
  https://www.zi.uzh.ch/en.html

# Chairs

- For questions regarding the content of lectures as well as for further lecture-specific information
- Various materials related to the lectures (lecture notes, slides, podcasts etc.) are published on the websites of the chairs
  http://www.ius.uzh.ch/de/staff/professorships.html

# Important Documents

- Information Brochure for Double Degree students
- Framework Ordinance Double Degree (RVO DD RWF)
- Program Regulation Double Degree (StudO DD RWF)
- Fact Sheet for Master's Thesis
- Master's Thesis Agreement
- Fact Sheet for Examinations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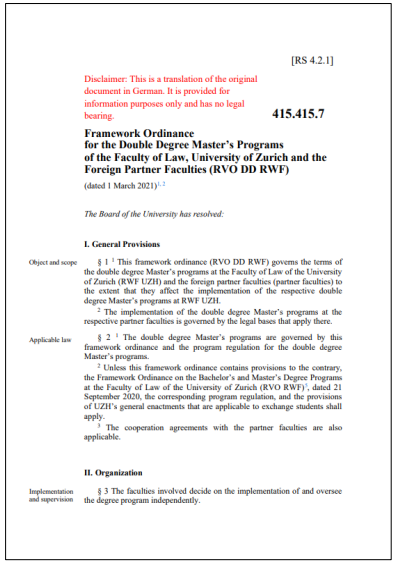
Faculty of Law

Information brochure

Double Degree
Master's Programs

Fall Semester 2021


[RS 4.2.1]

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415.415.7

**Framework Ordinance for the Double Degree Master's Programs of the Faculty of Law, University of Zurich and the Foreign Partner Faculties (RVO DD RWF)**

(dated 1 March 2021)

*The Board of the University has resolved:*

**I. General Provisions**

Object and scope

§ 1 [1] This framework ordinance (RVO DD RWF) governs the terms of the double degree Master's programs at the Faculty of Law of the University of Zurich (RWF UZH) and the foreign partner faculties (partner faculties) to the extent that they affect the implementation of the respective double degree Master's programs at RWF UZH.

[2] The implementation of the double degree Master's programs at the respective partner faculties is governed by the legal bases that apply there.

Applicable law

§ 2 [1] The double degree Master's programs are governed by this framework ordinance and the program regulation for the double degree Master's programs.

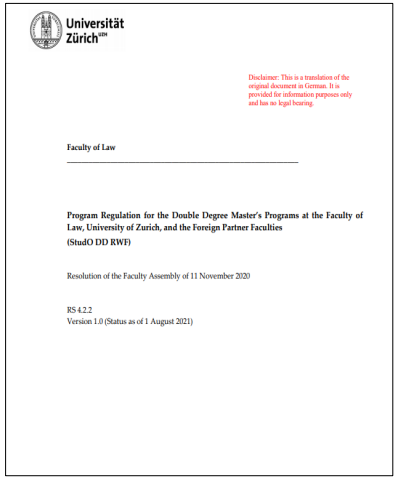
[2] Unless this framework ordinance contains provisions to the contrary, the Framework Ordinance on the Bachelor's and Master's Degree Programs at the Faculty of Law of the University of Zurich (RVO RWF), dated 21 September 2020, the corresponding program regulation, and the provisions of UZH's general enactments that are applicable to exchange students shall apply.

[3] The cooperation agreements with the partner faculties are also applicable.

**II. Organization**

Implementation and supervision

§ 3 The faculties involved decide on the implementation of and oversee the degree program independently.


Universität Zürich[UZH]

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Faculty of Law

**Program Regulation for the Double Degree Master's Programs at the Faculty of Law, University of Zurich, and the Foreign Partner Faculties**
**(StudO DD RWF)**

Resolution of the Faculty Assembly of 11 November 2020

RS 4.2.2
Version 1.0 (Status as of 1 August 2021)

# Teaching in Fall Semester 2021

- Lectures in fall semester 2021 will be held on-site – **Covid Certificate required**
- Masks are mandatory in all publicly accessible indoor rooms at UZH
- Online lectures partly available
- More information:
  https://www.uzh.ch/cmsssl/de/about/coronavirus.html
  https://www.bag.admin.ch/bag/en/home.html

# Double Degree Master's Program

→ Exception Berkeley - Summer LL.M. Program:
two times 10-13 weeks intensive course (Mid-May to Mid-August)

- Start of studies at the partner faculty **mandatory** in fall semester 2022
  - exception Berkeley
- Regular examinations
  - exception Berkeley

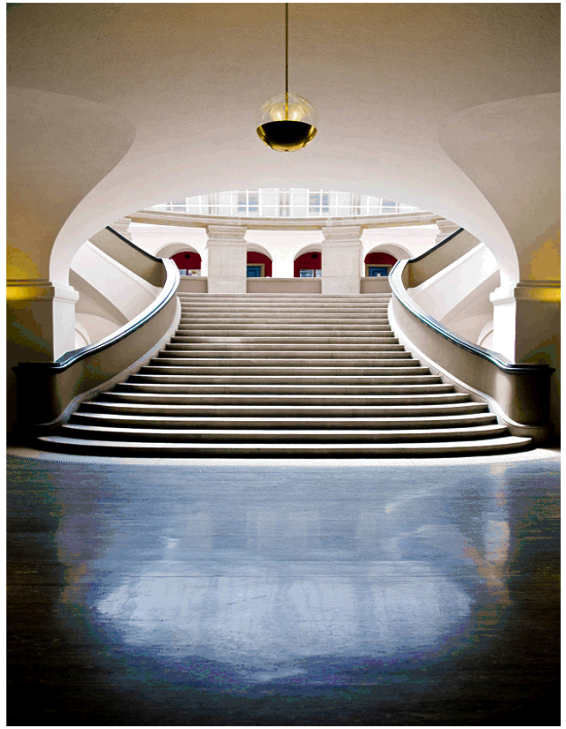
# Enrollment

- Enrollment happens automatically each semester.
- You will stay regularly enrolled at UZH for the semesters spent at the partner university (semester fees during the semesters abroad will be cancelled)
- You will receive a reminder email with the semester enrollment dates from the University of Zurich. Please make sure to check your enrollment within the deadline.
- Please remember to de-register for the semester following your graduation (e.g. if you graduate at the end of spring semester 2023, you have to de-register for fall semester 2023). Request withdrawal from the university in the Student Portal until 15 October 2023.

# Double Degree Study Programs

The Faculty of Law UZH offers the following Double Degree study programs:

- Master of Law UZH (mainly in German)
- Master of Law UZH International and Comparative Law (exclusively in English)



# Study Program MLaw UZH (60 ECTS)

| Module | ECTS | Type |
|---|---|---|
| Foundations of Law | 6 | Core Elective |
| Elective Modules | 42 | Various |
| Master's Thesis | 12 | Compulsory |

# Study Program MLaw UZH International and Comparative Law (60 ECTS)

| Module | ECTS | Type |
|---|---|---|
| Introduction to Swiss Law | 6 | Compulsory* |
| Foundations of Law | 6 | Core Elective |
| International Law | 18 | Core Elective |
| Comparative Law | 12 | Core Elective |
| An other (English-language) module of the Faculty of Law | 6 | Elective/Core Elective |
| Master's Thesis | 12 | Compulsory |

*Compulsory for students with a foreign BLaw. Students with a Swiss BLaw complete another English-language module of the Faculty of Law worth 6 ECTS Credits.

# More detailed information

More detailed information can be found in the **Program Regulation** for the Double Degree Master's program.

# Introduction to Swiss Law

- Introduction to Swiss Law is a compulsory module in the English-taught Double Degree study program International and Comparative Law for students with a foreign Bachelor of Law
- Not available in the Module Booking Tool
- Only offered in fall semester
- Registration link is published on our website: https://www.ius.uzh.ch/en/studies/master/double-degree/outgoings.html

# Modules from other faculties

- In general: you are allowed to visit lectures and register for examinations offered by other faculties at UZH
- Modules offered by other faculties can be booked in the online module booking tool
- Please note that other faculties may have different booking and cancellation deadlines
- Modules offered by other faculties will not be accredited towards your Double Degree

# Master's Thesis

- All Double Degree students will have to write a Master's Thesis worth 12 ECTS
- Students can write a Master's Thesis at any time upon individual agreement with a professor or within a seminar
- In each case, the «Master's Thesis Agreement» must be filled out with the supervisor
- Recommendation: write your Master's Thesis in spring semester, start preparations in November/December at the latest
- If you want to visit a seminar, please note that you must register in the previous semester. Seminars offered in spring semester 2022 will be published online on 7 October 2021: https://www.ius.uzh.ch/en/studies/general/courses/seminars.html
- Master's thesis can be submitted during semesters abroad (exception: Doshisha)

# Assessments

The following types of assessments are offered at the Faculty of Law UZH:

- Regular written examinations
- Regular oral examinations
- Papers, presentations etc.

→ Important: Mobility exams are **not available** for Double Degree students.

- Please make sure to book the module in which you want to take an exam / assessment.
- Some professors may not have decided which type of examination they will offer. The definite choice will be published after the end of the cancellation period. http://www.ius.uzh.ch/en/studies/general/exams.html

# Module Booking

- **Module booking = registration for an exam**
- You have to book a module in the same semester in which you want to take the exam
- Modules can be booked in the online Module Booking Tool, available via this link: http://www.students.uzh.ch/en/booking.html
- You can participate in courses without taking examinations and without booking the module. You will not receive any ECTS Credits or Confirmation of Attendance
- Module Booking deadline fall semester 2021:

**Friday, 15 October 2021, 24:00h**

# Module Cancellation

- If you do not want to take the exam in a module, please do not forget to cancel the module in time
- The cancellation deadline ends on:

**Friday, 29 October 2021, 24:00h**

# Exam Deregistration

- After the end of the cancellation period
- In case of illness or other compelling, unpredictable and unavoidable circumstances
- The candidate of an oral exam must also inform the respective chair of his/her withdrawal
- The withdrawal request as well as the relevant evidence must be submitted through the Student Portal via the button “My Requests”. Withdrawal requests made by email will not be accepted and are not valid https://www.ius.uzh.ch/en/studies/general/exams/general.html#Illness_/_absence_-_exam_deregistrations
- Submit your request **no later than 5 days after the missed examination**
- Add a medical certificate or other supporting documents

# Examination Periods

- Regular examinations in fall semester 2021 take place in January, after the lecture period (03.01.2022 – 28.01.2022)
- The provisional dates are published on this website: https://www.ius.uzh.ch/en/studies/general/exams/master/fall21.html
- Details will be published after the end of the cancellation period (29 October 2021)
- Some assessments take place earlier in some modules, e.g. during the semester or at the end of the lecture period. There are no provisional dates for these assessments available.
- Regular examinations in spring semester 2022 take place from mid-June to mid-July
- You will have to inform yourself about date, time and place of the regular examinations. Please find them on our website: http://www.ius.uzh.ch/en/studies/general/exams.html

# Failed Attempts

- For each unsuccessful examination you receive a failed grade (or a «fail» in Intro to Swiss Law)
- 8 failed attempts are permitted in the core elective and elective modules
- Master's Thesis can be repeated twice

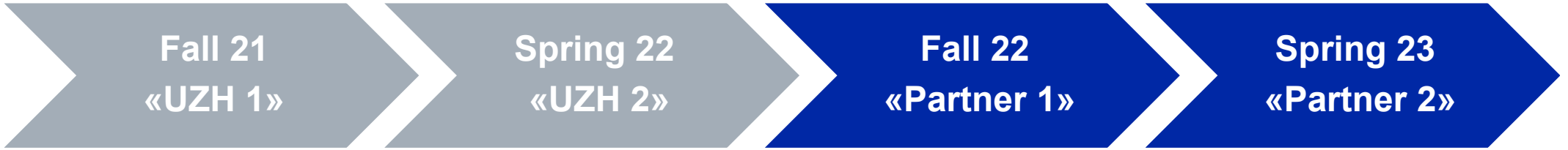
# Transcript of Records (ToR)

- Grades of all examinations will be available online:
  Fall semester 2021: 24.02.2022
  Spring semester 2021: September 2022

- The Transcript of Records will be provided **electronically** in your Student Portal. You will be informed by email when they are available for download.

- Fall semester 2021 official Transcript of Records:
  expected 25.02.2022

# Studies at Partner Faculty




- The regulations for the study program are made by the partner faculty
- Relevant information on the websites of the partner faculty
- Contact person at the partner faculty is responsible for **binding** information
- Coursework completed at the partner faculty is taken into account in the UZH degree by means of general transfer of 30 ECTS Credits (§ 12 para. 2 RVO DD RWF)

# Studies at Partner Faculty

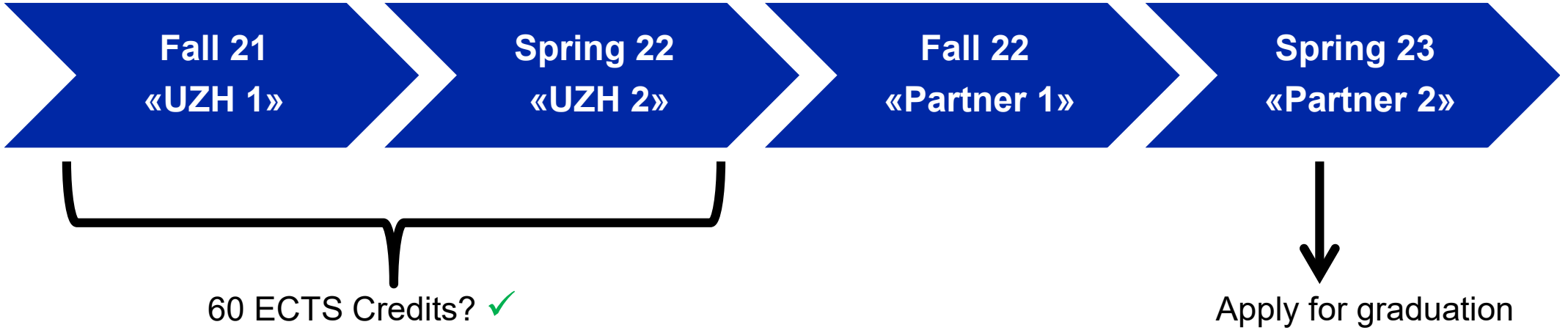
**Enrollment in final semester:**

- Please ensure that you are enrolled in the right study program
- Changes regarding enrollment are not possible during graduation semester
- Consequences when incorrectly enrolled: Degree will be obtained at least one semester later

# Applying for Graduation

- Graduation will be possible in the semester in which you have completed the whole Double Degree program (at UZH and your home university)
- You can only graduate from UZH if you are enrolled at UZH
- Application for graduation will be available online in the Module Booking tool in May. You can click on this link just **once**. After completing the application, you will receive an automatically generated email confirming that the form has been transmitted.
- Graduation ceremony takes place in the beginning of October. If you cannot participate, you have to deregister. The diploma will be sent by post, if students are no longer in Switzerland. For all students still living in Switzerland, the diploma has to be picked up in person.
- **Up to now it has not yet been decided in which form the graduation ceremony will be held!**

# Graduation: Case 1




- Apply for graduation in the 4th semester of study (May 2023)
- Conditions for applying: enrolled at UZH in the 4th semester of study (spring semester 23)

# Graduation: Case 2

- Continue to study in the 5th semester (fall semester 23)
- Conditions: matriculation in the 5th semester (to be arranged during semester enrollment in spring semester 23, 15 – 31 May 2023)
- Program must be completed within 5 years ( § 13 RVO DD)

# Next Steps: Application at the Partner Faculty

- Application at the partner faculty (usually between December – April)
- The application at the partner faculty is the student's responsibility!
- This implies:
    - Keeping deadlines and providing documents necessary for the application
    - Payment of tuition fees and other fees
    - etc.

→ All students have been nominated at their respective partner faculties. The partner faculty will get in touch to start application procedure

# Next Steps: Coordinating Study Programs

- Read into the study programs and program regulations of the partner faculty

- Synchronize both study plans

→ Important: pay attention to possible compulsory modules at the partner faculty!

- Read the Framework Ordinance (RVO DD RWF), Program Regulation (StudO DD RWF) and the Information brochure carefully

# Next steps: Preparations for stay at the Partner Faculty

- Students are responsible for the organization of their stay abroad and at the partner faculty
- Keep in mind:
  - Housing
  - Immigration formalities, e.g. visa, health checks, etc.
  - Mandatory insurances,  health, liability
  - Vaccinations
  - etc.
- More information is provided by the partner faculty, who will usually also help solving problems
- Read the information in the study guides by former Double Degree students https://www.ius.uzh.ch/en/studies/master/double-degree/outgoings/studyguides0.html

# Next Steps: Language

**Get ready linguistically for your stay at the partner faculty!**

The language center of the UZH and ETH offer a wide selection of courses:
https://www.sprachenzentrum.uzh.ch/en/angebot.html

# Questions

- Ask us now:
  We are happy to help you! ☺
- Ask during the consultation hours:
  Monday, 09:00 – 12:00h, online
  https://www.ius.uzh.ch/en/studies/general.html#Consultation_Hours_Student_Center
- Ask via contact form:
  https://www.ius.uzh.ch/de/studies/contact-form.html

# Platforms and courses

- UZH Course Catalogue: https://courses.uzh.ch
- OLAT: https://lms.uzh.ch/dmz/?lang=de&logout=true
- Chairs: https://www.ius.uzh.ch/de/staff/professorships.html