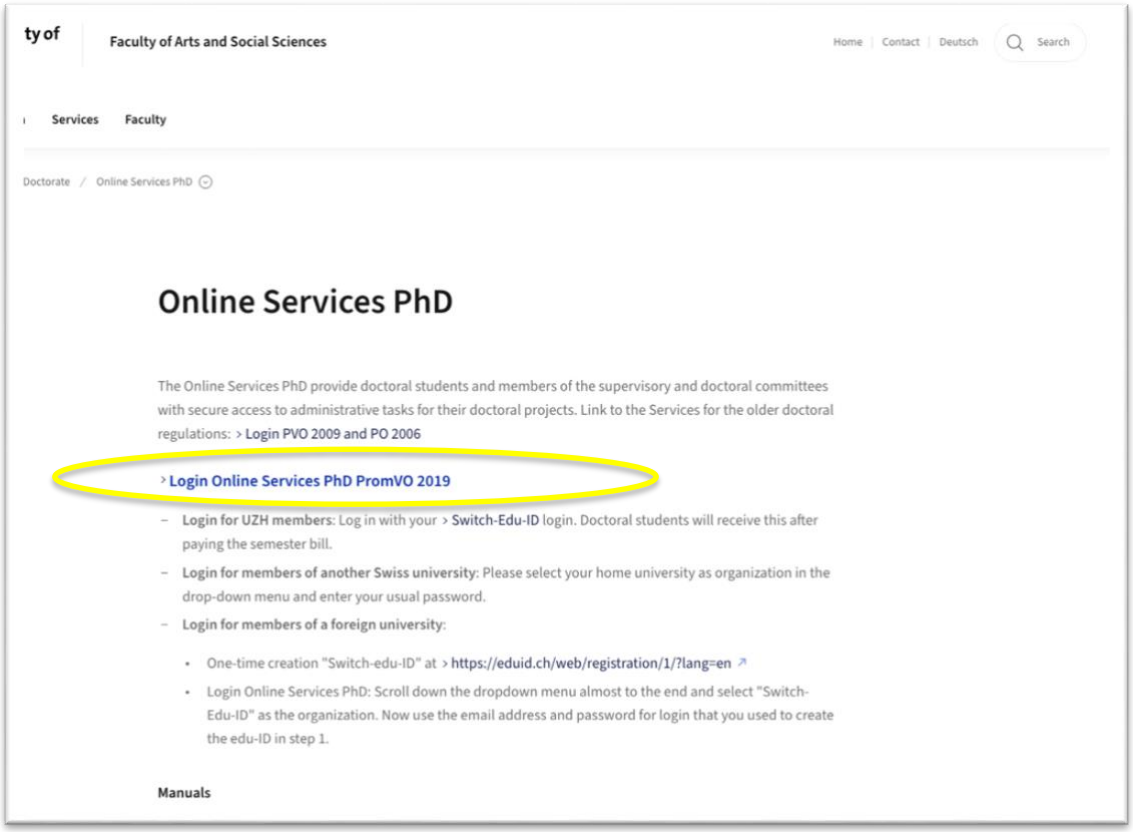
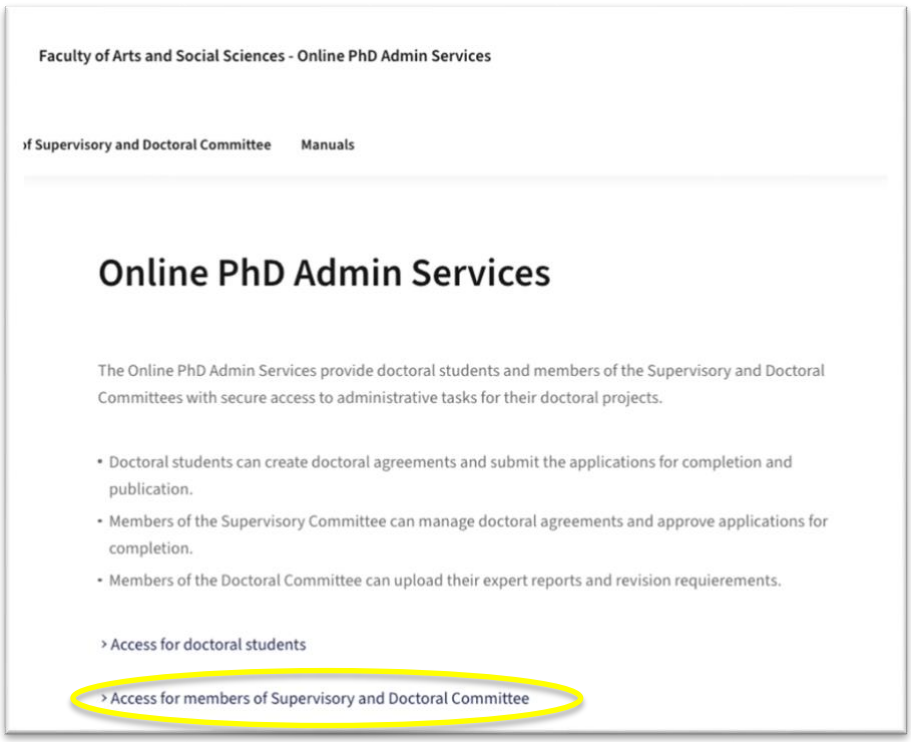
Create and update a Doctoral Agreement (PromVO 2019)

For Principal Supervisors

You create the Doctoral Agreement (DA) in the Online Services PhD:
https://www.phil.uzh.ch/en/studies/doctorate/onlineservices.html :



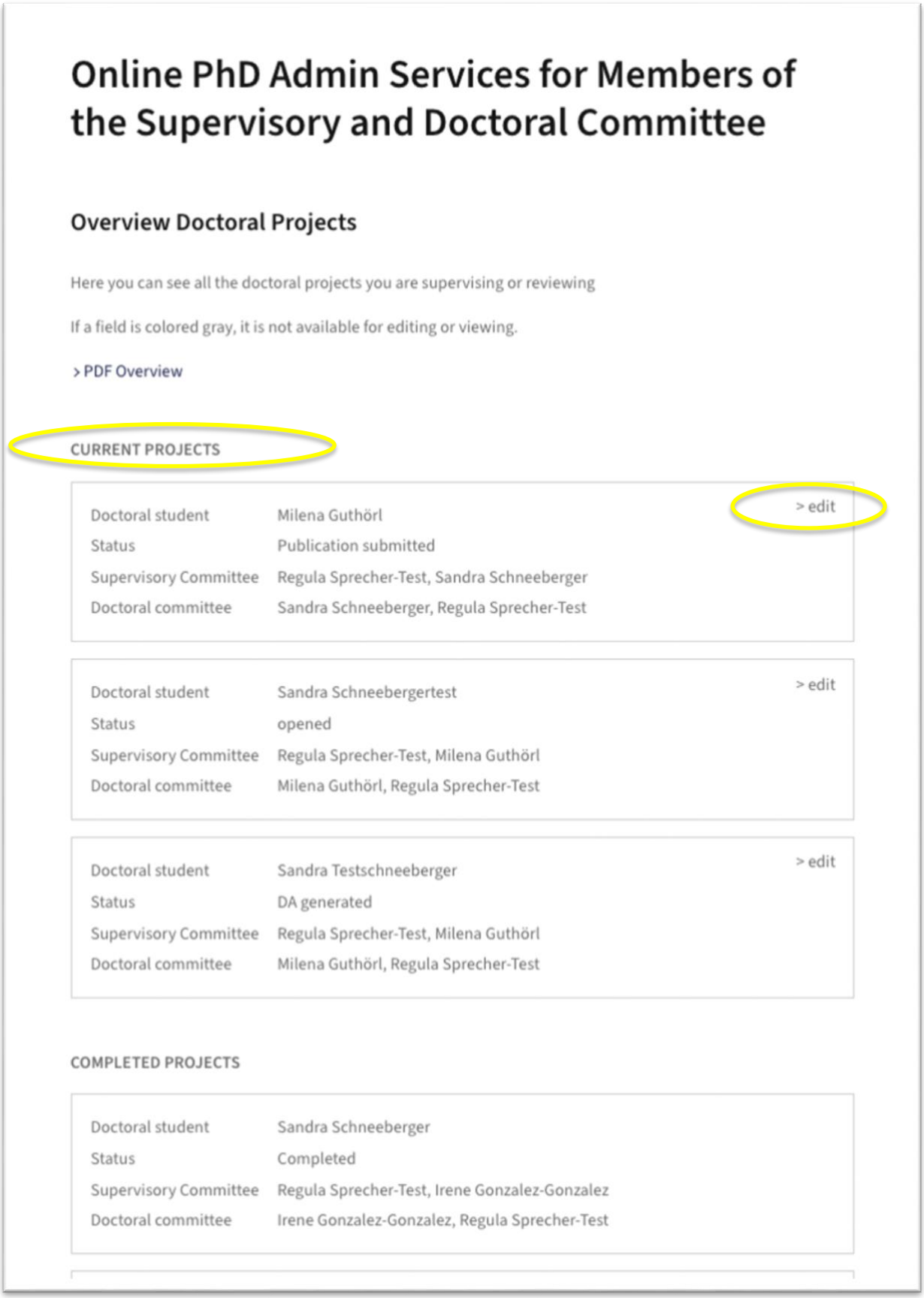


Login:

- **Login for UZH members**: Log in with your Switch-Edu-ID login. Doctoral students will receive this after paying the semester bill.

- **Login for members of another Swiss university**: Please select your home university as organization in the drop-down menu and enter your usual password.

- **Login for members of a foreign university**:
  - One-time creation "Switch-edu-ID" at https://eduid.ch/web/registration/1/?lang=en
  - Login Online Services PhD: Scroll down the dropdown menu almost to the end and select "Switch-Edu-ID" as the organization (not UZH or your home university). Now use the email address and password for login that you used to create the edu-ID in step 1.



Online PhD Admin Services for Members of the Supervisory and Doctoral Committee

Overview Doctoral Projects

Here you can see all the doctoral projects you are supervising or reviewing

If a field is colored gray, it is not available for editing or viewing.

> PDF Overview

CURRENT PROJECTS

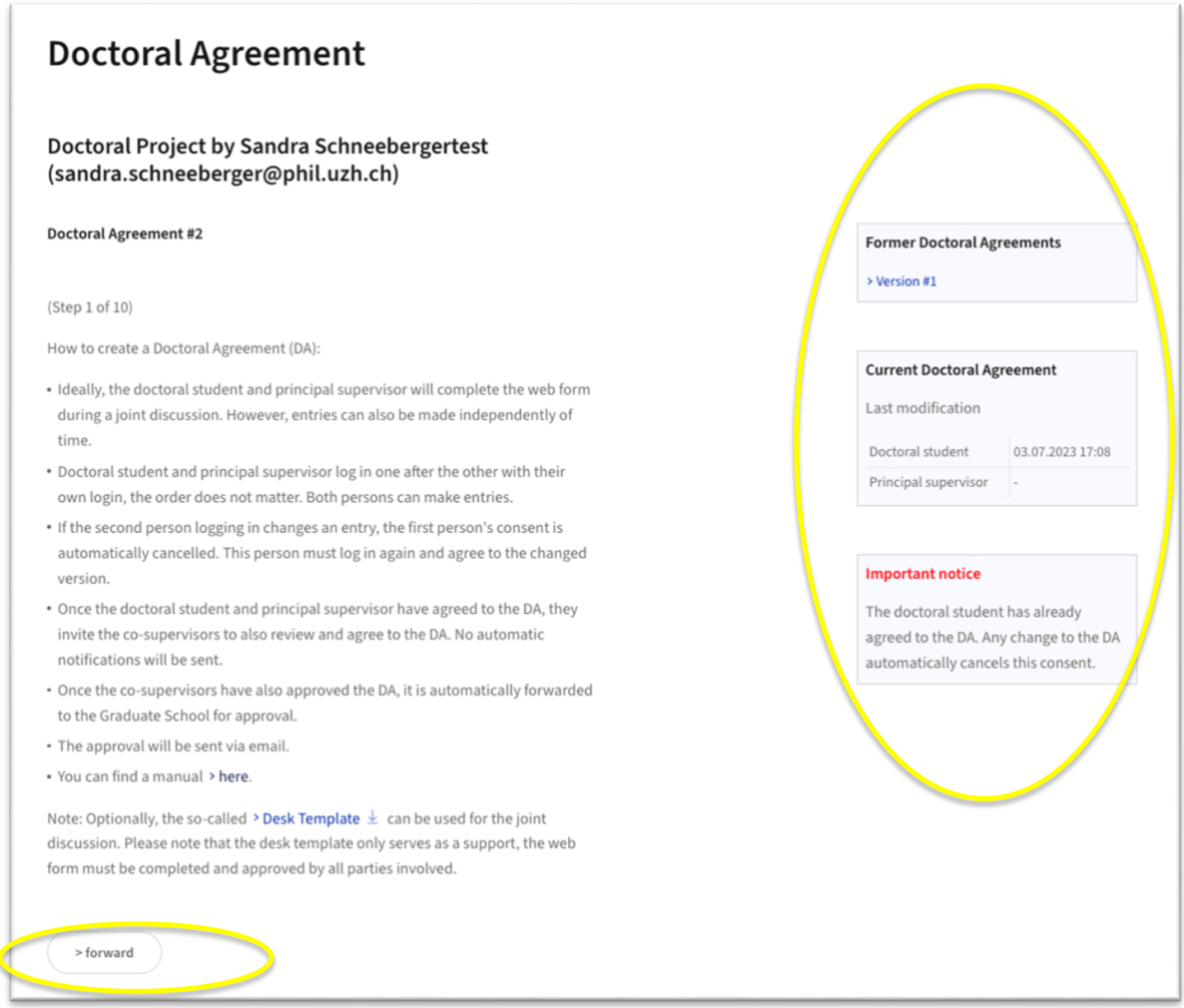
Doctoral student	Milena Guthörl	> edit
Status	Publication submitted	
Supervisory Committee	Regula Sprecher-Test, Sandra Schneeberger	
Doctoral committee	Sandra Schneeberger, Regula Sprecher-Test	

Doctoral student	Sandra Schneebergertest	> edit
Status	opened	
Supervisory Committee	Regula Sprecher-Test, Milena Guthörl	
Doctoral committee	Milena Guthörl, Regula Sprecher-Test	

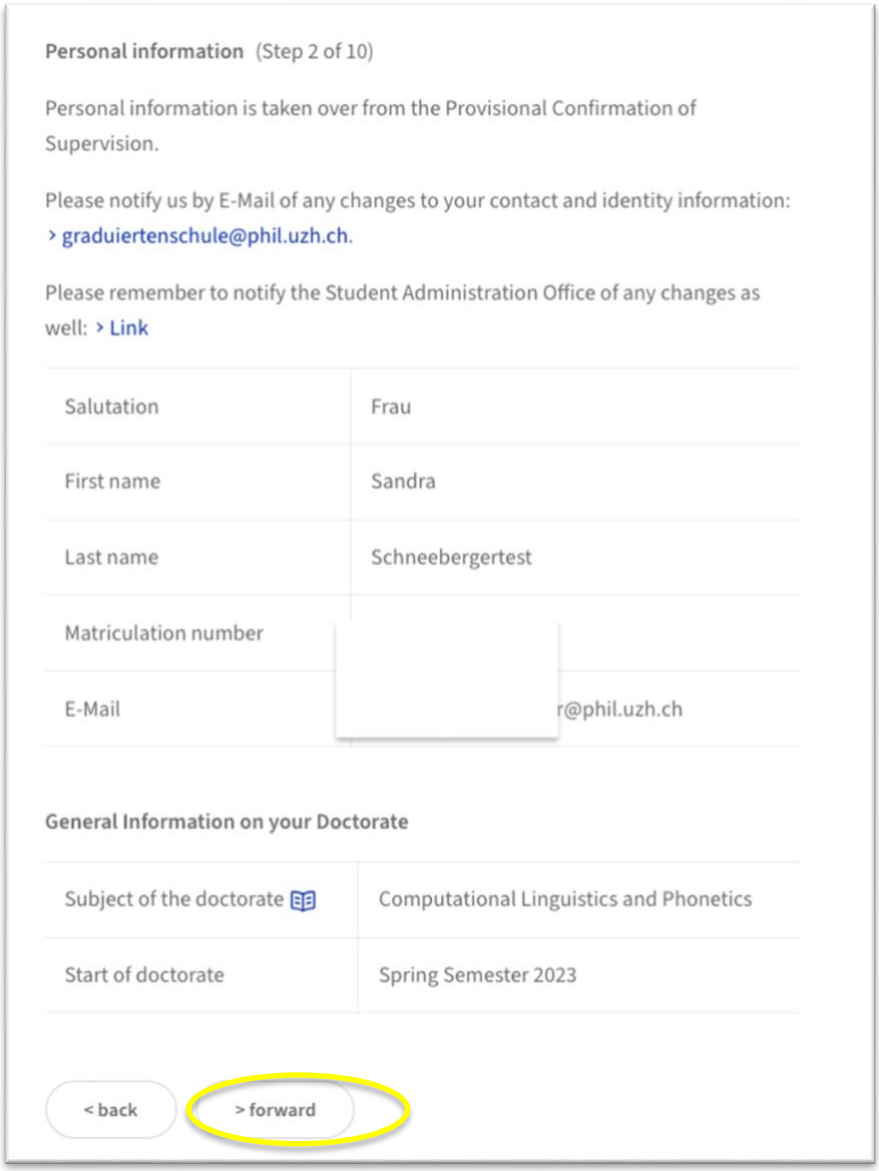
Doctoral student	Sandra Testschneeberger	> edit
Status	DA generated	
Supervisory Committee	Regula Sprecher-Test, Milena Guthörl	
Doctoral committee	Milena Guthörl, Regula Sprecher-Test	

COMPLETED PROJECTS

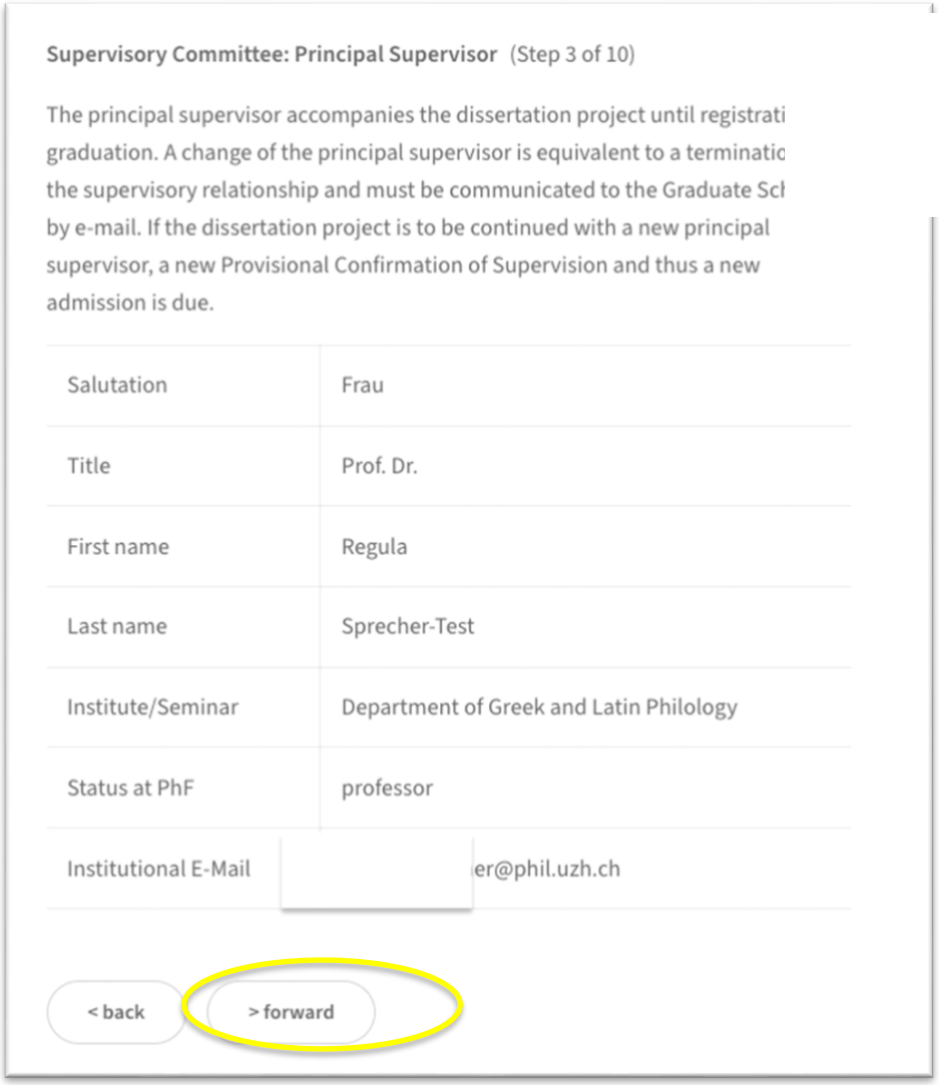
Doctoral student	Sandra Schneeberger
Status	Completed
Supervisory Committee	Regula Sprecher-Test, Irene Gonzalez-Gonzalez
Doctoral committee	Irene Gonzalez-Gonzalez, Regula Sprecher-Test


Doctoral Agreement
Doctoral Project by Sandra Schneebergertest (sandra.schneeberger@phil.uzh.ch)
Doctoral Agreement #2
(Step 1 of 10)
How to create a Doctoral Agreement (DA):
• Ideally, the doctoral student and principal supervisor will complete the web form during a joint discussion. However, entries can also be made independently of time.
• Doctoral student and principal supervisor log in one after the other with their own login, the order does not matter. Both persons can make entries.
• If the second person logging in changes an entry, the first person's consent is automatically cancelled. This person must log in again and agree to the changed version.
• Once the doctoral student and principal supervisor have agreed to the DA, they invite the co-supervisors to also review and agree to the DA. No automatic notifications will be sent.
• Once the co-supervisors have also approved the DA, it is automatically forwarded to the Graduate School for approval.
• The approval will be sent via email.
• You can find a manual › here.
Note: Optionally, the so-called › Desk Template can be used for the joint discussion. Please note that the desk template only serves as a support, the web form must be completed and approved by all parties involved.
> forward
Former Doctoral Agreements
› Version #1
Current Doctoral Agreement
Last modification
Doctoral student 03.07.2023 17:08
Principal supervisor -
Important notice
The doctoral student has already agreed to the DA. Any change to the DA automatically cancels this consent.

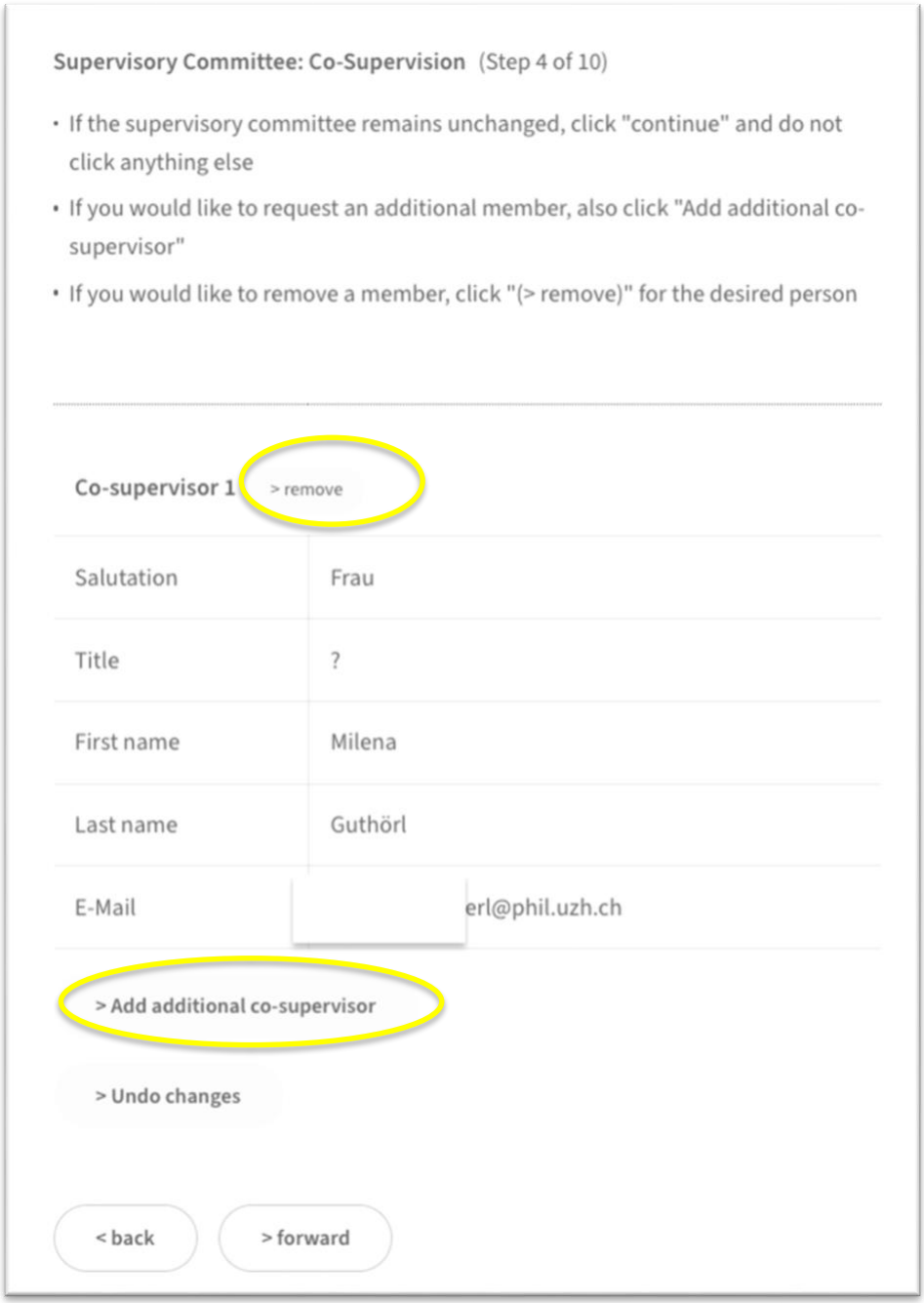
Personal Details



Details Principal Supervisor

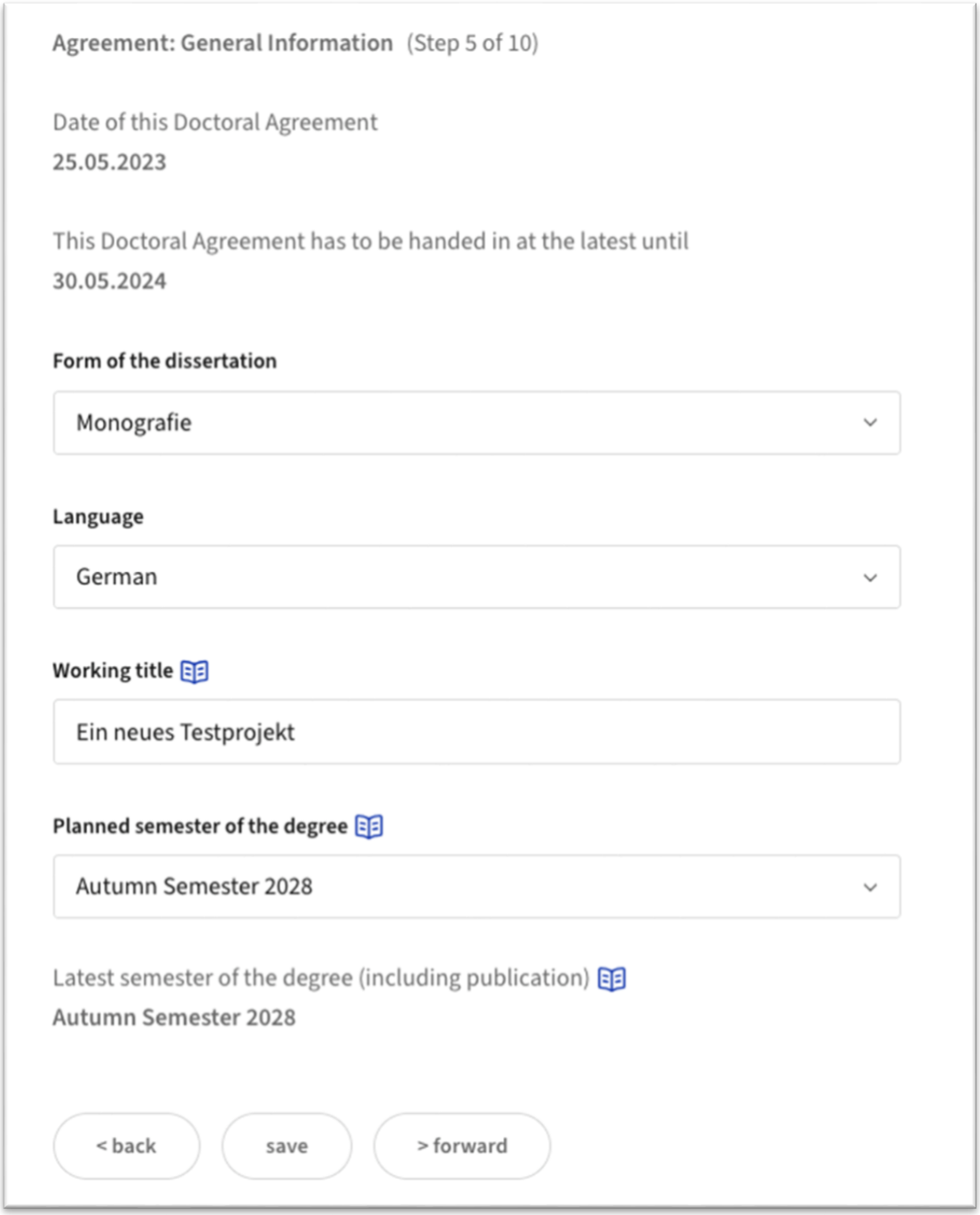


Details Co-Supervisor(s)

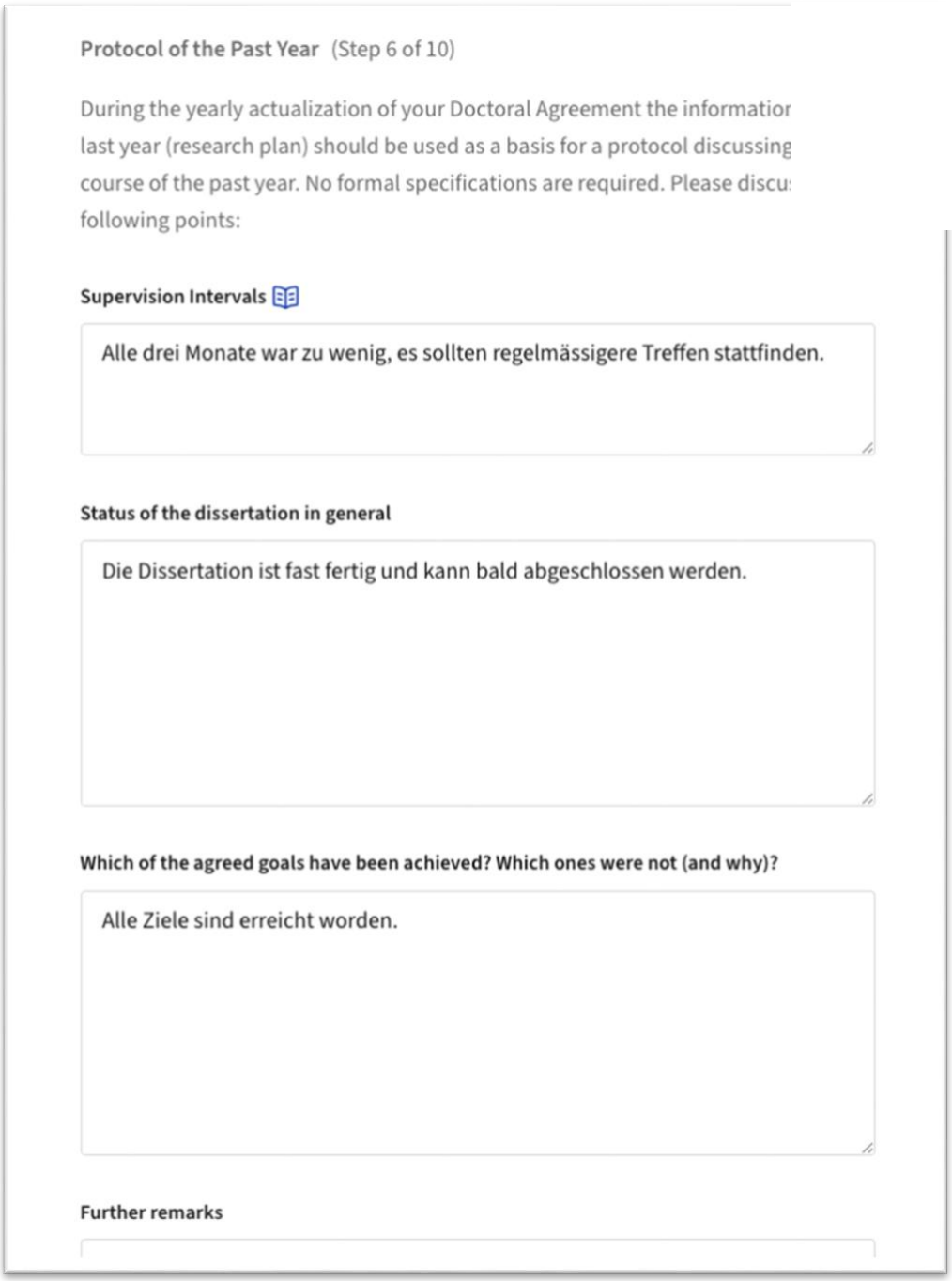


In the event of a change to the supervisory committee:
After you and your principal supervisor have completed and agreed to the DA, a change in supervisory committee automatically triggers a request to the Graduate School. The DA will be blocked for processing. After the new supervisory committee has been approved, all parties involved are informed by e-mail and the remaining or new co-supervisors can approve the DA. Any departing members will receive notification from the Graduate School.

General Information Dissertation



Review: Protokol of the past year (appears only from the second DA)



Protocol of the Past Year (Step 6 of 10)

During the yearly actualization of your Doctoral Agreement the informatior
last year (research plan) should be used as a basis for a protocol discussing
course of the past year. No formal specifications are required. Please discu
following points:

Supervision Intervals

Alle drei Monate war zu wenig, es sollten regelmässigere Treffen stattfinden.

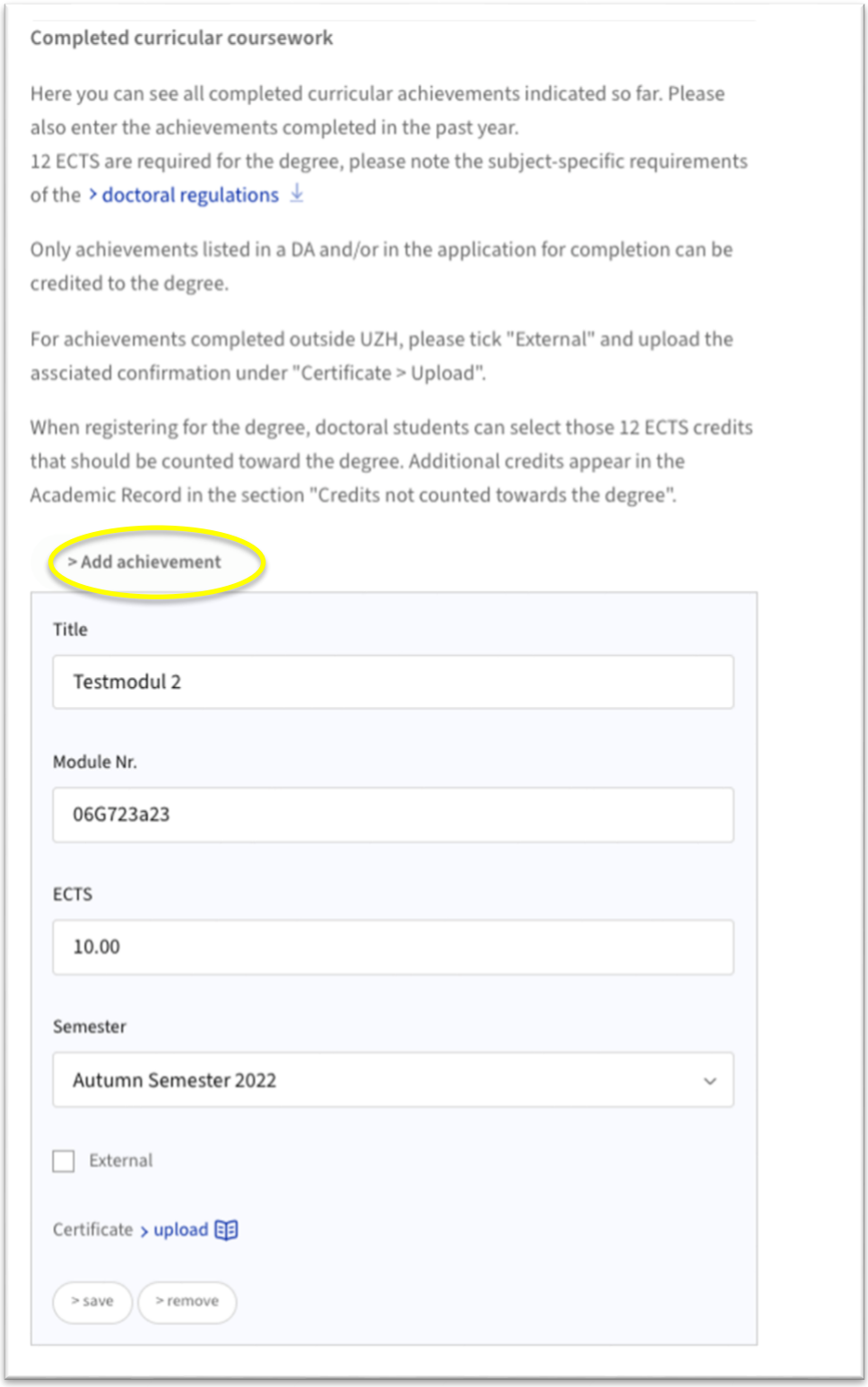
Status of the dissertation in general

Die Dissertation ist fast fertig und kann bald abgeschlossen werden.

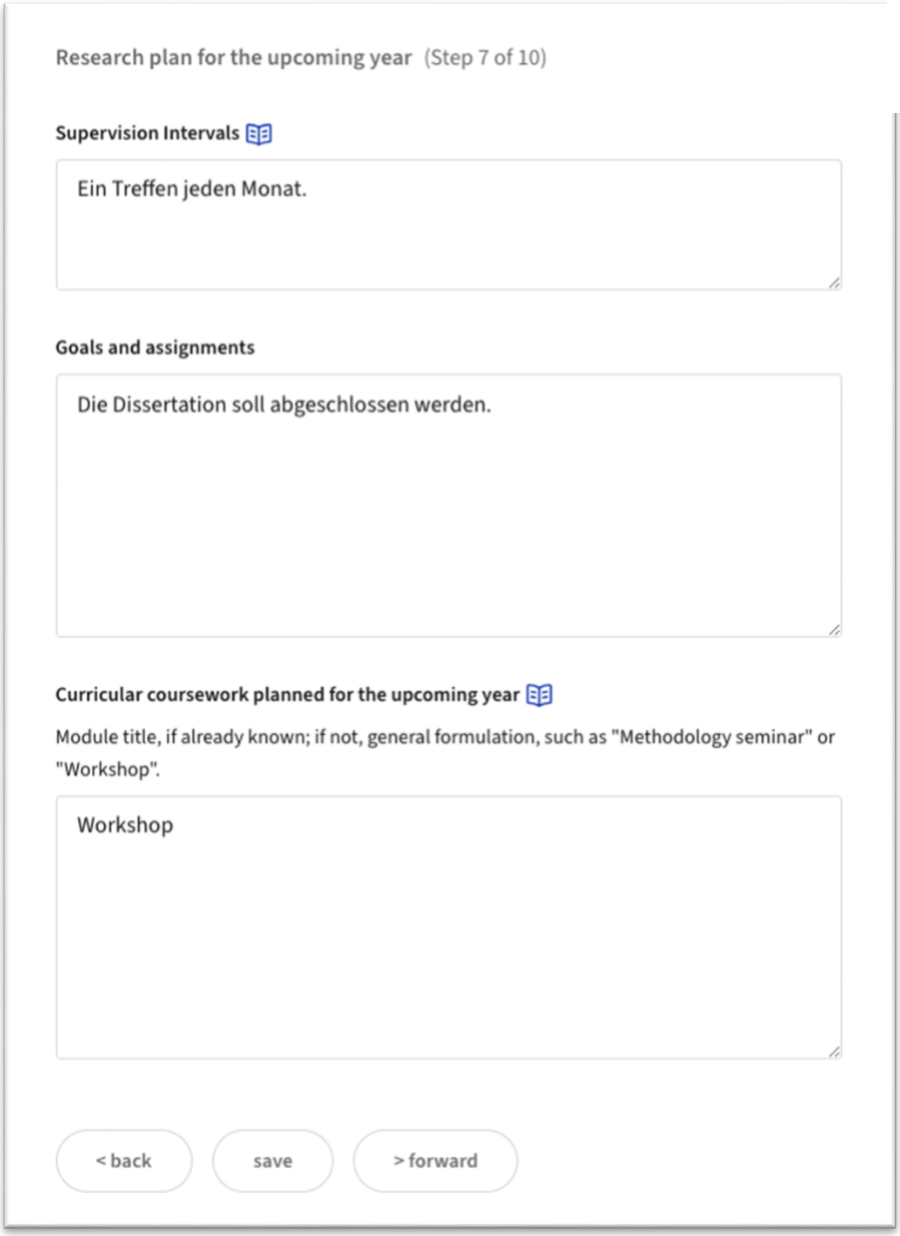
Which of the agreed goals have been achieved? Which ones were not (and why)?

Alle Ziele sind erreicht worden.

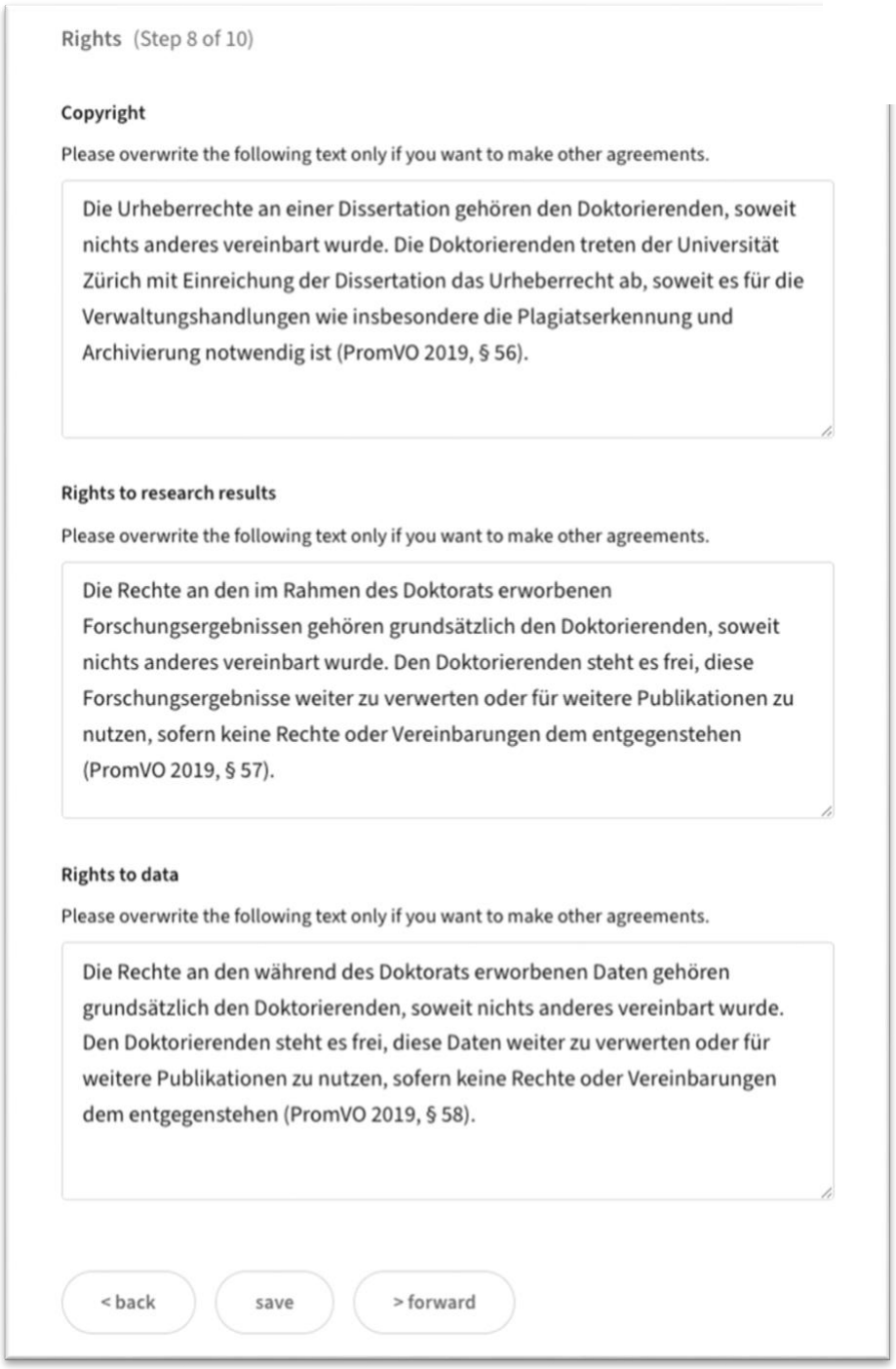
Further remarks


Completed curricular coursework
Here you can see all completed curricular achievements indicated so far. Please also enter the achievements completed in the past year.
12 ECTS are required for the degree, please note the subject-specific requirements of the > doctoral regulations
Only achievements listed in a DA and/or in the application for completion can be credited to the degree.
For achievements completed outside UZH, please tick "External" and upload the asscciated confirmation under "Certificate > Upload".
When registering for the degree, doctoral students can select those 12 ECTS credits that should be counted toward the degree. Additional credits appear in the Academic Record in the section "Credits not counted towards the degree".
> Add achievement
Title
Testmodul 2
Module Nr.
06G723a23
ECTS
10.00
Semester
Autumn Semester 2022
External
Certificate > upload
> save
> remove

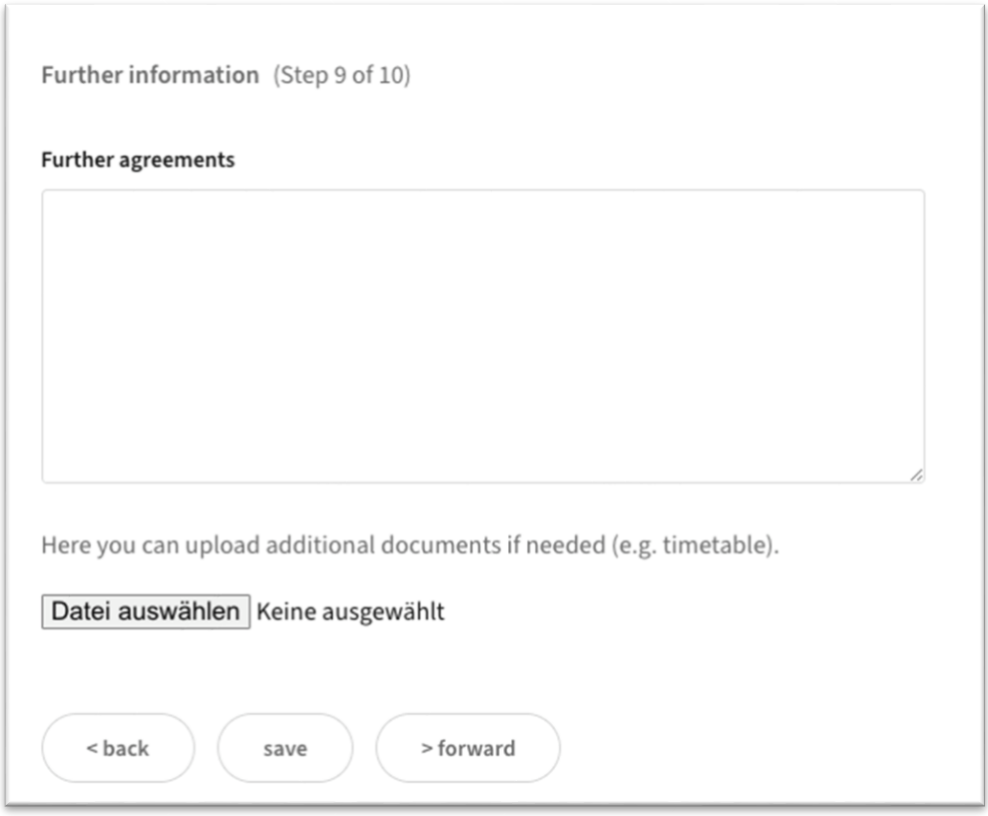
Preview: Research Plan for the upcoming year

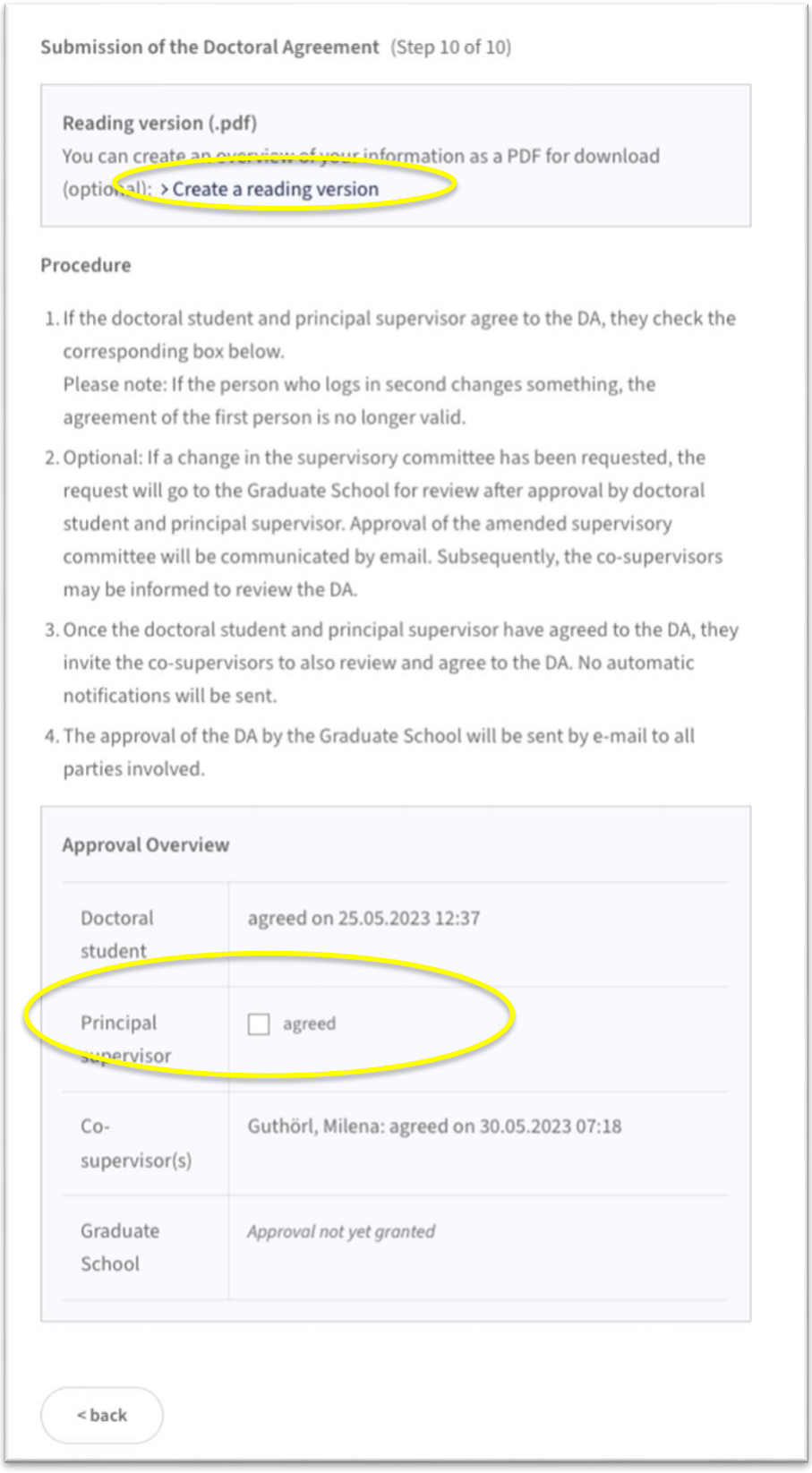


Clarification of rights



Further Information



Submission

In the last step, you must agree to the Doctoral Agreement. For a better overview, you can generate a reading version.